

**EAST LINDSEY DISTRICT COUNCIL  
EXECUTIVE DECISION NOTICE**

1. Decision to be taken:

Council agreed to delegate authority to the Assistant Director – Organisational Improvement and Development (now the Assistant Chief Executive), in consultation with the Portfolio Holder for Partnerships, in regard to the approval of business cases to support the delivery of the PSPS Transformation Programme.

The Council has now received a business case from PSPS for the procurement of a new HR system (replacing the LLPG/GIS project initially suggested in TP16 in the PSPS Transformation Plan), which will result in some major systems improvements for ELDC and increased company efficiency. It will also introduce online recruitment supporting the ongoing digitisation of our HR processes.

This Decision Notice is to approve the business case and the capital contribution of £10,656 from the funding agreed by Council for the PSPS Transformation Plan.

2. This is a:

PORTFOLIO HOLDER SUPPORTED OFFICER DECISION

**Note: This form should not be used for Key Decisions**

3. The following is the decision making body or person:

James Gilbert, Assistant Chief Executive, after consultation with Councillor Graham Marsh, Portfolio Holder for Partnerships

4. Financial implications from this decision have been communicated to the Portfolio Holder for Finance and the Leader?

No, as within existing budget.

5. The decision was taken on: 26 June 2020

**Note: - the above date to be completed by Democratic Services upon publication**

6. Contact Officer and details: James Gilbert – [james.gilbert@e-lindsey.gov.uk](mailto:james.gilbert@e-lindsey.gov.uk)

7. List of documents submitted for consideration in relation to the matter in respect of which the decision is to be made :

Business Case

8. Where the documents are held and where they can be obtained from (except exempt items) when they become available:

James Gilbert

9. The reason for the decision and other alternative options considered and rejected:

A business case was presented and a new system is required.

Decision Notice Form ( ExD2)

10. Declaration of any conflicts of interest of the decision making body or the individual:

None

11. Provide a note of any subsequent dispensations granted by the Head of Paid service:

None

12. Financial Implications of this Decision:-

Estimated capital cost - £10,656      Funded from:- Transformation Reserve

Estimated net revenue cost over four year period is £2,191

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13. This decision has been signed off by:

Alison Penn, Deputy Chief Executive

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Officer

James Gilbert, Assistant Chief Executive

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Portfolio Holder

Councillor Graham Marsh, Portfolio Holder for Partnerships

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